

GARDENS AT EAST ILIFF METROPOLITAN DISTRICT

8390 E Crescent Parkway, Suite 300
Greenwood Village, CO 80111
303-779-5710
www.gardensateastiliffmd.org

NOTICE OF SPECIAL MEETING AND AGENDA

DATE: Wednesday, November 8, 2023

TIME: 11:10 a.m.

LOCATION: via Microsoft Teams

You can attend the meetings in any of the following ways:

1. To attend via Microsoft Teams Videoconference use the below link:

ACCESS:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_NjNiMDQ2ZjYtM2VjNi00ZmRjLTkwMTEtYmIxYjE5NWU0MDIw%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%227e93cd08-3bae-48d3-b32e-d8f57cd88c24%22%7d

2. To attend via telephone, dial **1-720-547-5281** and enter the following additional information: **Conference ID: 977 982 241#**

Board of Directors

Office

Term Expires

Cindy Myers

President

May, 2027

Vacant

May, 2027

Vacant

May, 2027

Vacant

May, 2025

Vacant

May, 2025

Lisa Johnson

Secretary

Non-elected

I. ADMINISTRATIVE MATTERS

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices.
- D. Discuss results of May 2, 2023 Regular Election (enclosed).

- E. Consider appointment of officers.

President: _____
Secretary/Treasurer: _____
Assistant Secretary: _____
Assistant Secretary: _____

- F. Discuss vacancies on the Board.
- G. Public comment. Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.
- H. Review and consider approval of minutes from the October 18, 2022 Regular Meeting (enclosed).
- I. Discuss business to be conducted in 2024 and location (**virtual and/or physical**) of meetings. Schedule regular meeting dates and consider adoption of Resolution No. 2023-11-01 Establishing Regular Meeting Dates, Time, and Location, and Designating Location for Posting of 24-Hour Notices (enclosed). [Suggested date for regular meeting is Tuesday, October 15, 2023 at 11:00 a.m., suggested date for annual meeting is Tuesday, October 15, 2023 at 10:50 a.m.]
- J. Discuss requirements of Section 32-1-809, C.R.S., and direct staff regarding compliance for 2024 (District Transparency Notice).
- K. Discuss requirements of Section 32-1-306, C.R.S. and direct staff regarding compliance for 2023 (Annual Map Filing).

II. FINANCIAL MATTERS

- A. Conduct public hearing to consider amendment to 2023 Budget and consider adoption of Resolution No. 2023-11-02 to Amend 2023 Budget and Appropriate Expenditures, if necessary.
- B. Conduct public hearing on the proposed 2024 Budget and consider adoption of Resolution No. 2023-11-03 to Adopt 2024 Budget and Appropriate Sums of Money and Resolution No. 2023-11-04 to Set Mill Levies (enclosed).
- C. Discuss and consider adoption of Resolution No. 2023-11-05 Authorizing Adjustment of the District Mill Levy in Accordance with the Service Plan (enclosed).
- D. Review and approve/ratify payment of claims (to be distributed).

- E. Review and consider approval of Unaudited Financial Statements and Cash Position Report (to be distributed).
- F. Authorize District accountant to prepare and sign the DLG-70 Certification of Tax Levies form (“Certification”). Direct District Accountant to file the Certification with the Board of County Commissioners and other interested parties.
- G. Consider appointment of District accountant to prepare the 2025 Budget.
- H. Acknowledge filing of 2022 Audit Exemption.
- I. Discuss statutory requirements for an audit. Consider appointment of District Accountant to prepare Application for Exemption from Audit for 2023 – OR – Authorize District Manager to obtain proposals to perform the 2023 Audit.

III. LEGAL MATTERS

- A. Discuss and consider adoption of Resolution Amending Policy on Colorado Open Records Act Requests (enclosed).

IV. MANAGER MATTERS

- A. Review and consider approval of CliftonLarsonAllen LLP Master Services Agreement and Statement of Work (SOW) between the District for 2024 Management Services (enclosed).
- B. Discuss and consider approval of 2024 insurance renewal (enclosed).
 - 1. Discuss cyber security and consider increased crime coverage.
- C. Discuss and consider worker’s compensation insurance for 2024 (enclosed).
- D. Consider authorization of renewing membership in the Special District Association for 2024.

V. OTHER BUSINESS

VI. ADJOURNMENT

There are no more regular meetings scheduled in 2023.