

GARDENS AT EAST ILIFF METROPOLITAN DISTRICT

8390 E. Crescent Pkwy., Suite 300
Greenwood Village, CO 80111
Phone: 303-779-5710

NOTICE OF REGULAR MEETING AND AGENDA

DATE: October 15, 2024

TIME: 11:00 a.m.

LOCATION: Via Microsoft Teams

ACCESS: To attend via Microsoft Teams Videoconference, use the below link:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_NGZhNWMzNzQtMDIzOS00MGViLTg1ZmEtZmI5MzNIYzE2ZTk0%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%221f1b712c-e235-4dd5-b5c5-d830e47350db%22%7d

To attend via telephone, dial 720-547-5281 and enter Conference ID: 595 267 969#

Board of Directors

Cindy Myers
Vacant
Vacant
Vacant
Vacant
Lisa Johnson

Office

President/Treasurer

Secretary (non-elected)

Term Expires

May, 2027
May, 2027
May, 2027
May, 2025
May, 2025

I. ADMINISTRATIVE MATTERS

- A. Present disclosures of potential conflicts of interest.
- B. Confirm quorum, location of meeting and posting of meeting notices, and designate 24-hour posting location. Approve agenda.
- C. Public Comment.
Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.
- D. Discuss vacancies on the Board.
- E. Review and consider approval of minutes from the November 8, 2023, special board meeting and the November 8, 2023 statutory annual meeting (enclosures).
- F. Discuss business to be conducted in 2025 and location (**virtual and/or physical**) of meetings. Schedule regular meeting dates and consider adoption of Resolution

Establishing Regular Meeting Dates, Time, and Location, and Designating Location for Posting of 24-Hour Notices (enclosure).

- G. Discuss requirements of Section 32-1-809, C.R.S. and direct staff regarding compliance for 2025 (District Transparency Notice).
- H. Discuss requirements of Section 32-1-306, C.R.S. and direct staff regarding compliance for 2024 (Annual Map Filing).

II. FINANCIAL MATTERS

- A. Review and approve/ratify payment of claims (enclosure).
- B. Review and consider approval of Unaudited Financial Statements and Cash Position Report (enclosure).
- C. Conduct public hearing to consider amendment to 2024 Budget. If necessary, consider adoption of Resolution to Amend 2024 Budget and Appropriate Expenditures.
- D. Conduct public hearing on proposed 2025 Budget and consider adoption of Resolution to Adopt 2025 Budget and Appropriate Sums of Money and Resolution to Set Mill Levies (enclosures).
- E. Discuss and consider adoption of Resolution Authorizing Adjustment of the District Mill Levy in Accordance with the Service Plan (enclosure).
- F. Authorize District accountant to prepare the DLG-70 Certification of Tax Levies form (“MLC”) for certification with the Board of County Commissioners and other interested parties. Authorize Board member to sign MLC.
- G. Consider appointment of District Accountant to prepare 2026 Budget.
- H. Acknowledge filing of 2023 Audit Exemption.
- I. Discuss statutory requirements for an audit. Consider appointment of District Accountant to prepare Application for Exemption from Audit for 2024.

III. LEGAL MATTERS

- A. Discuss May 6, 2025 Regular Director Election and consider adoption of Resolution Calling May 6, 2025 Election for Directors, appointing Designated Election Official (“DEO”) and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election. Self-Nomination Forms are due by February 28, 2025 (enclosure). Discuss the need for ballot issues and/or questions.

IV. MANAGER MATTERS

- A. Review and consider approval of Statement of Work (SOW) between the District and CliftonLarsonAllen LLP for 2025 Management Services (enclosure).
- B. Review and consider approval of Property and Liability Coverage renewal for 2025. Discuss changes needed to property schedule (if any) (enclosure).

- C. Review and consider approval of worker's compensation for 2025 (enclosure).
- D. Special District Association (SDA) membership for 2025.
- E. Discuss website accessibility matters.
 - i. Designate website compliance coordinator.
 - ii. Review and consider authorization of website compliance coordinator to obtain a proposal for remediation services for statutorily required documents and authorize Board member to approve proposal.
 - iii. Authorize Board member or committee to work with District staff to transition website to ADA compliant hosting platform.

V. OTHER BUSINESS

VI. ADJOURNMENT

There are no more regular meetings scheduled for 2024.